

**A Glimpse Behind the Scenes**

About the 1st of each month, the Editor starts on a round-up of all items for production in the following month's magazine. For two weeks, information, notes, articles and features are sorted and edited (to fit a page, or to avoid duplication elsewhere etc). This is typed on to paper the same size as the magazine, to ensure it fits. Very often it doesn't and re-adjustments have to be made. In the meantime, other contributions are coming in, and in the light of these, alterations sometimes have to be made - re-arrangements or deletions perhaps. There are usually a few telephone calls to the various contributors - to confirm a date or interpret handwriting!

By the middle of the month a final draft is made and then begins the process of transferring the material on to "stencils". These are specially prepared wax like skins on to which the magazine is then typed. Without the use of a ribbon, the type makes indentations which later come out as duplicated material on the finished product. Having read carefully and checked every date and time, the stencils are then handed to the Vicar and the Editor's job is done for that month. She then has about one week in which to forget the magazine before starting the next, only it doesn't quite work out like that - it is always necessary to be chasing material!

Then starts the process of "rolling"! Otherwise known as duplicating. With our present magazine this is a day's work (between eating and interruptions), and now that the Vicar is leaving us this task is being taken on by Mrs White. She will not find it easy. If we had a good duplicator it would be a very different story, but our machine is temperamental. Hence the rather indifferent presentation of Parish News. Some months it is lucky it appears at all! However we must struggle with this machine for the time being, but it would make a very much better looking magazine, and be much easier for the operator, if only we could afford a better one. At present every sheet of paper is hand fed and even then they don't always come out as intended and many have to be discarded, with consequent loss of paper. One has to watch too, that page number 2 really does appear on the reverse of page number 1. It is easy to make a mistake!

The duplicated pages are then assembled and stapled together. Mrs Land is now doing this work. Then the magazines go to Mrs J. How who allocates them according to her list and despatches by post a number of orders from away. She delivers some and others are taken into church for collection. Mrs How also collects the money which is then handed to the treasurer, Mr Hayes, who pays the bills and tells us we are spending too much money!

This month the 12 pages are being reduced to 10 which will be a help to the Vicar, and to Mrs White who is new to the vagaries of the duplicator. It will also effect an economy. For each month's production, just over 10/- is spent on stencils alone.

Last November, the Editor decided to go to Germany during the month of May. Rather ill-timed as it now turns out! This means the June edition will have to be prepared during the first week in May. It is hoped to produce a full sized magazine but much will depend upon contributions turning up in good time, and no snags arising. It may be impossible to include some reports but if this is so, they will be published in the July edition.

Contributions are always very welcome - the more the merrier - and the easier the Editor's task.