

## **MINUTES OF THE BROMPTON REGIS ANNUAL PARISH COUNCIL MEETING HELD AT BROMPTON REGIS VILLAGE HALL ON THURSDAY 9<sup>TH</sup> MAY 2019**

### **292 PRESENT**

Miss S. Newton (Chairman), Mr. P. Page (Vice Chairman), Mr. I. Abell, Mr. J. Andrews, Mr. M. Headley, Miss L. Luxton, Cllr. F. Nicholson (from 19.45 to 20.00), Mr. S. Coates, Cllr. N. Thwaites, Mrs. S. Buchanan (Clerk).

### **293 APOLOGIES**

None

### **294 ACCEPTANCE OF OFFICE AND DECLARATIONS OF INTEREST**

The Chairman asked, and all parish councillors confirmed, that they had completed and that the Clerk had countersigned their acceptance of office form and completed and returned to the Clerk their declarations of interests and signed codes of conduct.

There were no interests declared for the meeting.

### **295 ELECTION OF CHAIRMAN**

The outgoing Chairman invited nominations. Mr. Coates proposed and Mr. Abell seconded the nomination of Miss Newton. No other nominations were received and Miss Newton was duly elected as Chairman and signed the acceptance of office form.

### **296 ELECTION OF VICE CHAIRMAN**

The Chairman invited nominations. Mr. Abell proposed and Mr. Andrews seconded the nomination of Mr. Page. No other nominations were received and Mr. Page was duly elected as Vice Chairman and signed the acceptance of office form.

### **297 MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> APRIL 2019**

Councillors were invited to comment on the draft minutes, which had been circulated prior to the meeting. There were no amendments and the minutes were unanimously **APPROVED** and signed as a correct record.

### **298 MATTERS ARISING**

**298.1 Railings (minute 290.2)**, the Chairman referred to the full report provided by ENPA which had been circulated to councillors prior to the meeting. The meeting welcomed the report and noted that the BRPC is not liable for the path or its boundaries. Mr. Page noted that the PCC has not registered the land it owns. Mr. Page further reported that the railings are again damaged. Cllr Thwaites cautioned the BRPC against taking on closed churchyards because of potential costs. The Chairman thanked him and noted that the BR churchyard is not closed.

### **299 REVIEW OF BANK MANDATE**

Given the signatories remained as in the previous year a review was not required.

### **300 REVIEW OF STANDING ORDERS AND POLICIES**

The Chairman summarised the purpose of these documents and reminded councillors that they are held on the community website as public documents. Comments were invited. Mr. Page noted that the documents can be reviewed in year as required. It was **AGREED** that the documents be updated to indicate the new district council.

**ACTION: CLERK** update and publish the documents.

### **301 CORRESPONDENCE**

The Chairman referred to correspondence on the election of parish council members to the ENPA which had been circulated prior to the meeting. Councillors discussed the matter and there were no volunteers or nominations. The hustings event (29<sup>th</sup> May) was noted and councillors encouraged to attend prior to voting at the next BRPC (5<sup>th</sup> June) meeting.

### **302 COUNCILLOR UPDATES**

Cllr Thwaites advised the meeting of the pattern of party affiliations of councillors elected to the Somerset West and Taunton Council and that the inaugural meeting will be held on 22<sup>nd</sup> May. He advised the meeting that the Dulverton recycling centre will cease to charge for visits from October 2019 and that it is hoped that the range of items for recycling in kerbside collections will increase in due course.

Cllr Nicholson reported that she anticipates that salt provision may be limited to bins in 2019-20 and suggested that the BRPC may wish to consider increasing the number of bins in the parish. She is in discussion with the relevant authorities regarding appropriate road closures and noted the effectiveness of traffic light controls on recent road works in the area.

The potential closure of the Minehead highways depot was discussed and councillors expressed concern at the loss of contact and local knowledge that may then occur. Cllr Nicholson will update a future meeting on outstanding actions re the cost of closing a road and Hele Bridge.

The role of parish members of the ENPA was discussed in the context of the forthcoming elections.

The meeting was encouraged to consider the ENPA draft guidance on rural workers dwellings which had recently been distributed for consultation.

**ACTION: CLERK** to circulate the information for discussion at the June meeting.

The Chairman thanked Cllr Nicholson for her update, and Cllr Nicholson left the meeting at 2000.

**ACTION: FN** to advise BRPC

- on the costs of closing a road
- Hele Bridge.

### **303 PLANNING**

Mr. Page referred to a general point concerning the quality of plans or documentation received. It was **AGREED** that should this occur the BRPC will raise concerns with the ENPA.

### **303.1 Application number 6/3/19/106 Louisa Gate**

The Chairman summarised the application and invited comments.

Councillors expressed disappointment that this was a retrospective application and **AGREED** that a response of no comment be submitted.

**ACTION: CLERK** to submit a response.

### **303.2 Application number 6/3/19/107 Mulberry Cottage**

The Chairman summarised the application and invited comments. Councillors consulted the drawings and noted that photographs appeared to be out of date. Discussion focussed on the car parking and turning area and concern was expressed at the close proximity of the oil tank to the turning area least an accident occur and the tank be fractured.

It was **AGREED** that the Council's response to the application was on of no objections and that the concern regarding the oil tank be raised with ENPA.

**ACTION: CLERK** to submit a response.

### **303.1 Application number 6/3/19/108**

The Chairman noted that the application is accompanied by an application for listed building consent which the BRPC is not considering. She outlined the content of the application and invited comments. Councillors **AGREED** that the response to be submitted be one of no comment.

**ACTION: CLERK** to submit a response.

## **304 HIGHWAYS**

Remedial actions to be reported for action:

- potholes: Naked Boys Lane, adjacent to Mr. M. Scott's sheep dip
- road degradation at Venne
- serious degradation of the road edge opposite Higher Woolcotts
- reinstatement of the HGV sign near Pulhams Mill.

**ACTION: CLERK** to report.

Mr. Coates asked if, in light of Cllr Nicholson's comments re salt bins, the provision by BRPC of more bins should be considered. The Chairman noted that in the past the BRPC has focussed provision on the main routes through the parish.

## **305 FINANCES**

**305.1 The internal audit** is underway, carried out by Mr Pollard.

**305.2 Insurance.** The Clerk circulated a comparison of potential providers. Mr Coates proposed and Mr Andrews seconded the purchase of insurance with Inspire at a cost of £218 including VAT and this was **APPROVED**.

**305.3 Receipt of precept.** The receipt of the entire year's precept of £5,750 was noted.

**305.4 Budget 2019-20.** The budget for the year was circulated.

**305.5 Councillor training courses.** The meeting **APPROVED** payment (£25 per head) for SALC training courses for Mr Headley, Miss Luxton and Mr Page.

**305.6 Website support annual costs.** Mr Coates proposed and Miss Luxton seconded and the meeting **APPROVED** payment of the annual fee of £114 for technical support for the community website.

**306 COMPLETION AND RETURN OF DOCUMENTS**

The relevant forms had been completed for all parish councillors.

**307 ANY OTHER BUSINESS**

The Chairman thanked the councillors for standing, again or for the first time.

**308 DATE AND TIME OF NEXT MEETING**

**WEDNESDAY 5<sup>TH</sup> June 2019, 7.30pm, at Brompton Regis Village Hall.**

The meeting ended at 20.35 pm.

Signed:.....Chairman, Brompton Regis Parish Council.

Date:.....