

MINUTES OF THE BROMPTON REGIS PARISH COUNCIL MEETING, HELD AT BROMPTON REGIS VILLAGE HALL ON WEDNESDAY 10th MAY 2023

The meeting opened at 7.50pm

266. PRESENT: Mr J Andrews, Mr D Cherry, Mr S Coates, Ms T Davies, Mr M Headley (Chairman), Mr L Ringrose.

Also present: Mr M Arnold, Bury liaison; Ms S Buchanan (Clerk); Cllr Nicholson from 840pm.

267. DEFERMENT OF BUSINESS FOR COMMENT BY THE PUBLIC

None.

268. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS OFFERED

Cllr. S Pugsley: other commitments. Cllr Nicholson: expected to arrive late due to other commitments.

269. DECLARATION OF INTERESTS

Mr Cherry minute 274.1.

270. CHAIRMAN'S COMMENTS AND MEETING MANAGEMENT

None.

271. MINUTES OF THE MEETINGS HELD ON 5th APRIL 2023 AS CIRCULATED

Mr Ringrose proposed and Mr Cherry seconded the motion that the minutes be approved and signed as a correct and accurate record. This was unanimously **AGREED** and the Chairman signed the minutes as such.

272. ACTION POINTS FROM THE PREVIOUS MEETING

272.1 Dog fouling (Minute 250.1). The Chairman advised that the Exmoor National Park Authority (ENPA) had provided a quote for signs made at its workshop, which varied from £30-£50 depending on the number of letters/ lines on the sign. Mr Cherry advised that there are signs at the end of the church path but these are in a state of poor repair and might be replaced.

Mr Headley proposed and Mr Cherry seconded the motion that the Parish Council commission and pay for six signs to be placed strategically in the village. The meeting **AGREED** this unanimously.

ACTION: CLERK procure signage.

272..2 Lock up clean up (minute 250.2). The Chairman thanked the parish residents who cleared the area around the lock up and installed the replacement bench as part of the Big Help Out to mark the Coronation of Charles III: the Luxton family, The Hannahs, the Headley family, the Ringrose family and Sarah Buchanan.

Subsequent actions were noted:

- Replacement sign on the Lock Up
- Permanent locking of the Lock Up door
- Commemorative plaque on the Bench
- Affix a gate to secure the side area.

Ms Davies proposed and Mr Andrews seconded these actions, and the meeting **AGREED** they be pursued.

ACTION: CLERK to look into /arrange.

272.3 Wimbleball Lake problematic parking (minute 211). The Chairman advised that the Highways Authority had determined that double yellow lines could not be installed but that signage could be considered. The meeting expressed disappointment and **AGREED** that the signage be followed up together with a continuation of collaborative work between South West Lakes Trust, ENPA, Avon and Somerset Police and the Parish Council.

ACTION: CLERK to pursue this matter and report back.

272.4 BT call box Brompton Regis village (minute 226.2). The Chairman advised that redecoration of the call box as been programmed by BT. MR Cherry advised that if it in future it is de-commissioned it can be redecorated using approved materials. Mr Cherry noted that a sign advising on consultation re de-commissioning some 3 years ago remains in the box. The Clerk reported that she has looked into this to ensure there is not a current consultation and information is awaited.

273. Councillors' register of interests

The Clerk advised that some entries appear to need to be updated and asked that updates as necessary be sent to her by 31 May 2023 so that the new electoral authority may hold the complete register and make it available to the public.

ACTION: COUNCILLORS

274.FINANCE

274.1 BR village hall, meeting room costs in 2022-23 of £32. Mr Andrews proposed and Ms Davies seconded the motion that this be paid and the meeting unanimously **AGREED** the payment.

274.2 IONOS payment for website domain £18. The Chairman advised that this annual fee had been paid by the Clerk. Mr Andrews proposed and Mr Cherry seconded the refund to the Clerk and the meeting unanimously **AGREED**.

274.3 Bury defibrillator costs, installation and next steps. The Chairman updated the meeting as follows: Highways had given permission to place a defibrillator on the verge in Bury and waived the licence fee for this; a grant of £500 toward costs had been offered by Loyton Estates; a quote for equipment had been received; information and costs for an electricity supply are awaited. A battery option was discussed but felt to be less secure than an electricity supply. He proposed that BRPC fund up to £1500 of costs and that the Clerk seek further grants to offset costs and fund volunteer training. Mr Cherry seconded this and Mr Coates recommended this course of action because of the size and location of Bury vis a vis other defibrillators and the footfall of visitors (including the Shoots). The meeting unanimously **AGREED** the motion.

ACTION: CLERK to seek further grants, secure information on power supply and work with Highways to progress installation.

274.4 Insurance renewal. The Chairman thanked Mr Cherry for the suggestion of seeking alternative quotes. Two quotes were circulated prior to the meeting and a details of a third is awaited. An updated level of cover for the Lock Up had been requested from the current insurers and this is awaited. Quotes to date are broadly similar in amount but the detail of the policies offered differ. The Chairman proposed that he and the Clerk review the details of three quotes and identify that best suited to the Parish Council's needs and that the meeting agree a renewal premium of up to £450. Mr Andrews seconded this and it was unanimously **AGREED**.

Cllr Nicholson joined the meeting at 820pm.

275. AUDIT

275.1 Certificate of Exemption from a Limited Assurance Review. The Chairman proposed that the Certificate of Exemption, which had been circulated prior to the meeting, be completed. Mr Andrews seconded this, and this was unanimously **AGREED**.

ACTION CLERK to proceed with all audit arrangements.

276. CORRESPONDENCE AND MEETINGS

276.1 Parish council elections to the ENPA. This having been circulated was considered and it was agreed that no action be taken.

276.2 SUPBIKERUN 1012 June 2023. This was noted. Experiences from 2022 were considered and will be reported to the organisers (cyclists travelling fast through the village and a question as to whether this is a race).

ACTION: CLERK

276.3 Community website. Mr Cherry reported concerns expressed by a resident that the website is not compliant with regulations for the accessibility of local authority websites and is out of date. The meeting noted that while the website was designed for community use by a volunteer because it is paid for by the Parish Council it is technically a local authority website.

ACTION CLERK to seek advice from Zen, which supports the website, and report back to a future meeting on works required and next steps.

276.4 Parish Councillor email addresses. Mr Coates reported that other parish councils are requiring councillors to use dedicated parish council email addresses and asked if this is mandatory. Cllr Nicholson said that it is not required and Ms Davies advised that it is a personal decision in light of other email addresses and uses. Mr Cherry suggested that council email addresses might be considered as part of a review of the community website and this was **AGREED**.

ACTION CLERK to look into this and report back to a future meeting.

277. HIGHWAYS

277.1 Highways Steward. The cause of water running off Trots Lane into the through road was identified as an issue for reporting. Mr Cherry asked if drain overflow had been addressed in the village and the Clerk advised that this had been reported and some drains appeared to have been marked for action. Mr Cherry asked if flooding had been addressed below Rugglands. The Clerk advised this had been reported and would be followed up.

ACTION CLERK to seek progress and timetable updates on the points above.

277.2 Immediate issues of concern. The Chairman reported a question from residents re repairs to the tarmac between the Lock Up and through road. In discussion Cllr Nicholson offered to help to identify who is responsible for this area.

ACTION CLLR NICHOLSON to identify and report back responsibility and highways ownership in this area.

Mr Coates asked if drains on Ruggs Hill had been or could be jetted, noting that this issue arises every year and leads to road surface degradation.

ACTION CLERK to report and seek action.

The Chairman updated the meeting on actions planned to reduce water flowing down Sanctuary Lane (Highways will aim to address this in summer via access to the adjacent field and a road closure). Cllr Nicholson voiced concern at possible delays due to programming works.

ACTION CLERK to seek a timetable.

277.3 Community Highways Scheme devolved budget. Cllr Nicholson advised that there are problems setting up a shared jetting scheme across Exmoor which the Local Community Network would manage in addition to routine jetting. The meeting discussed ways in which administration of a scheme might work effectively and noted the problems for local councils with small budgets of taking on extra works and in particular cash flow levels that would affect finance and audit systems.

278. PLANNING

278.1 Application number 03/03/23/001. Erection of a four horse stable block with feed store, tack room and wash area Redgate, Brompton Regis, Watchet, TA23 0LH.

The Chairman outlined the application which was then discussed in full. Councillors having no objections to the proposal, Mr Cherry proposed and Ms Davies seconded the motion that the Parish Council support the proposal.

ACTION CLERK submit comments.

280. ITEMS FOR THE NEXT MEETING:

Website, audit.

280. DATE TIME AND PLACE OF THE NEXT MEETING: 7.30pm on Wednesday 7th June 2023 at Brompton Regis Village Hall.

The meeting closed at 915 pm

Signed as a correct record:

Name:

Date: